

Creating an Advanced Search

1. In the first **Find** field, enter a keyword

Database: Academic Search Premier ?

Find: Civil War in Default Fields Search Clear ?

and Foote in All Author

and in Default Fields

Folder is empty.

2. Choose the search field from the drop-down list (for example, search in only the *Subject Terms* field of the citation).
3. Repeat steps 1 and 2 for the second set of **Find** fields.
4. Select a Boolean operator (**AND**, **OR**, **NOT**) to combine the two **Find** field entries.
5. You can enter another Boolean operator, keyword, and search field in the third set of boxes.
6. Use **Limiters** to narrow your search:
 - ▶ Full Text – limits search results to full text articles.
 - ▶ Publication – limits search results to articles from a specific title.
7. Use **Expanders** to broaden your search:
 - ▶ Also search within the full text of the articles – expands search results by finding your term(s) within the full text of the articles.
 - ▶ Automatically “And” search terms – expands results by applying the **AND** operator between terms, e.g., typing **space shuttle** would yield results for *space and shuttle*.
 - ▶ Also search for related words – expands results to include synonyms and plurals.
8. Click the **Search** button. A Result List is displayed.

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Searching Techniques

- Booleans (AND, OR, NOT) can be used to broaden or narrow your search.
- The **Wildcard** (?) can be used to replace any character. Enter **ne?t** to find results containing **neat**, **nest** or **next**.
- **Truncation** (*) will find all forms of a word. Enter **comput*** to find results containing **computer** and **computing**.
- The **Near** (N) operator will find search terms within **x** words of one another, regardless of order. Enter **tax N5 reform** to find results that would match **tax reform** as well as **reform of the tax code**.
- The **Within** (W) operator will find search terms within **x** words of one another, in the order in which you entered them. Enter **tax W8 reform** to find results that match **tax reform** or **tax without the ability to reform**, but do not match **reform of the tax code**.

Refine Search Search History/Alerts Results To store items added to the folder for a future session, [Sign In to My EBSCOhost](#)

1 - 10 of 41 Pages: 1 2 3 4 5 Next Sort by: Date

See: All Results Academic Journals Magazines Newspapers Add (1-10)

1. Rich Man's War, Rich Man's Fight: Class, Ideology, and Discipline in the Union Army . By: Foote, Lorian. <i>Civil War History</i> , Sep2005, Vol. 51 Issue 3, p269-287, 19p; (AN 17542305) Notes: Please see the Reference Desk PDF Full Text (179k)	Add
2. Shelby Foote, Voice of the South . By: Jones, Malcolm. <i>Newsweek</i> , 7/11/2005, Vol. 146 Issue 2, p12-12, 1/3p, 1bw; (AN 17527710) Notes: Please see the Reference Desk HTML Full Text	Add
3. MILESTONES . By: Barovick, Harriet; Bland, Elizabeth L.; Orlando, Logan; Reeve, Elspeth. <i>Time</i> , 7/11/2005, Vol. 166 Issue 2, p21-21, 2/3p, 4c, 1bw; (AN 17527345) Notes: Please see the Reference Desk HTML Full Text	Add

Viewing Search Results

- The **article title** link takes you to the citation information and/or the full text.
- The **HTML Full Text** link takes you directly to the full text of the article.
- The **PDF Full Text** link takes you to a PDF version of the full text. The PDF will open in the Adobe ® Reader®.
- Clicking the **Folder** icon to the right of a result saves it to the Folder.

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7 of 22258 Result List Refine Search Print E-mail Save Add to folder Folder is empty.

Formats: Citation HTML Full Text PDF Full Text (1.8MB)

Title: The Evacuation of Richmond.

Source: [American History](#); Dec2005, Vol. 40 Issue 5, p22-70, 3p, 1c

Document Type: Article

Subject Terms: [*CITY councils](#)
[*LIQUORS](#)
[*HISTORY](#)
[*STRATEGY](#)
[RICHMOND \(Va.\)](#)
[Civil War, 1861-1865](#)
[UNITED States -- History -- Civil War, 1861-1865](#)

Geographic Terms: [VIRGINIA](#)

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