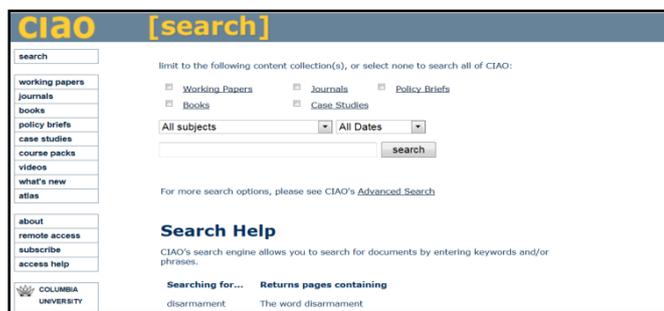Columbia International Affairs Online (CIAO) is the most comprehensive source for theory and research in international affairs. It publishes a wide range of scholarship from 1991 onward that includes working papers from university research institutes, occasional papers series from NGOs, foundation-funded research projects, proceedings from conferences, books, journals and policy briefs. CIAO is also widely-recognized source for teaching materials including original case studies written by leading international affairs experts, course packs of background readings for history and political science classes, and special features. All sections of CIAO are updated monthly.

How to begin: GO to:

http://www.car.chula.ac.th/curef-db/slist.html#social

Select **CIAO**, the Homepage of Columbia International Affairs Online will display as the following

Browse

The left column of Home page provide different content collections, from which user can select and browse, see next figures.
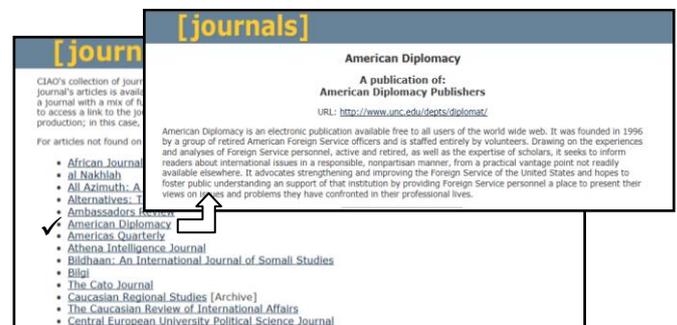

User ❶ selects, for example, "working papers", and next, ❷ chooses one institutions from the list to view more as the following.
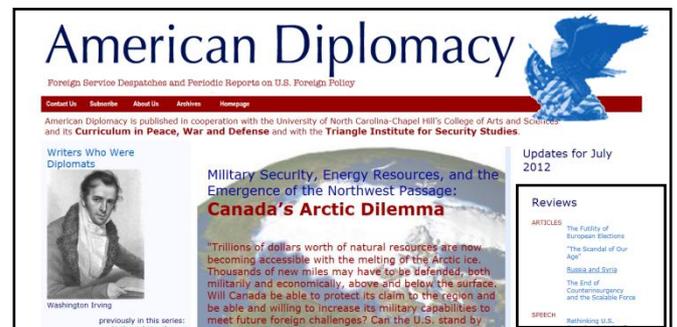

Browse Other Content Collections

Aside from working papers, user can also browse other content types provided, namely journals, books, policy briefs, case studies, course packs, and videos. Other browse shows sample of journals as the following.
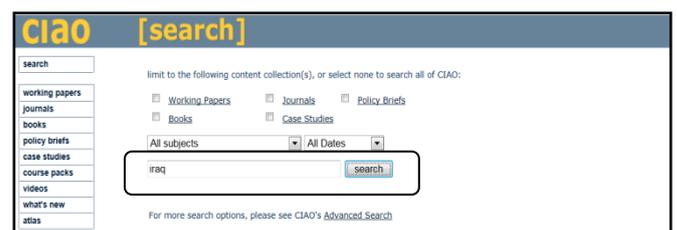

Click then to access a link to home page of the journal and further click to view articles as below.
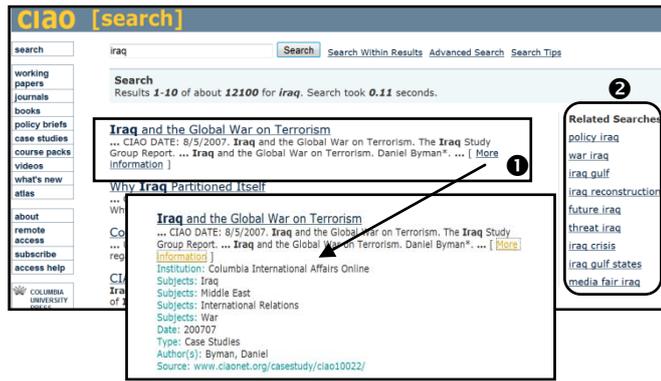

Search

For basic searching, from Home page, user can limit results with content types and type then words and/or phrases, or simply enter keyword, i.e. "Iraq" into the search box and click "search" as below.
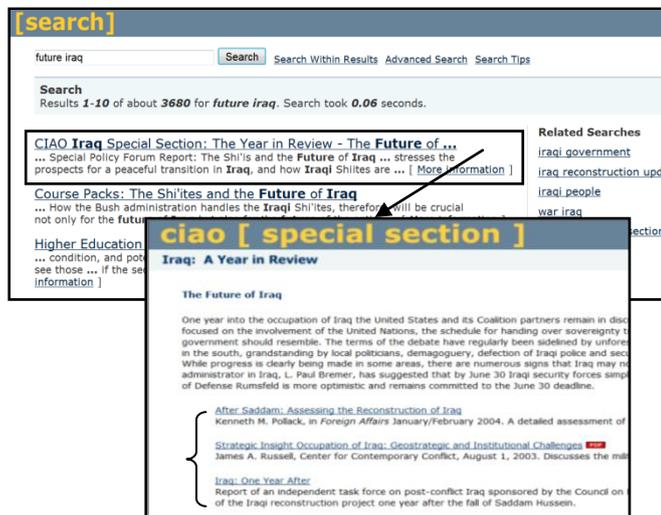

Search results displayed on next page provide all types of contents and with related searches available.

From the results list, ❶ user can view more information of each title as the following.
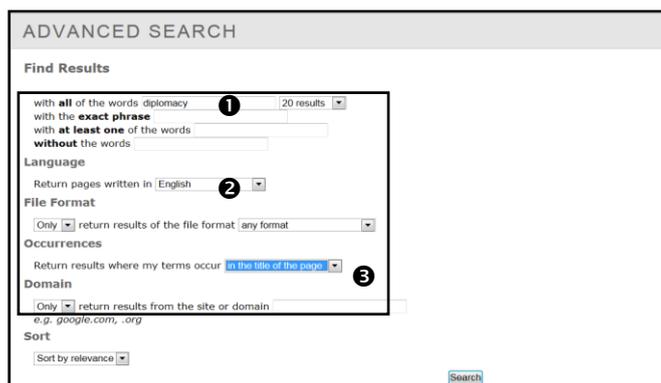

Besides, ❷ "Related Searches" on the right enable user to get narrow results, i.e. click on "future Iraq", the user will access to specific information on "Future of Iraq" as the following.
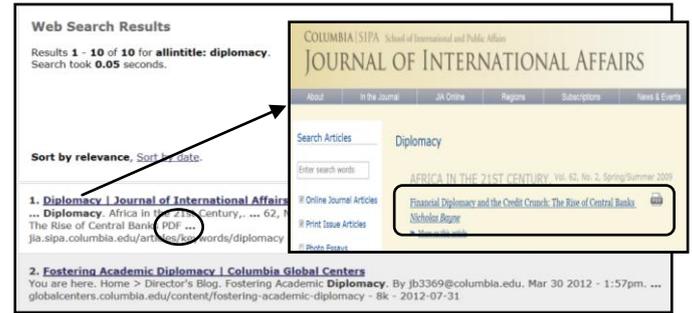

Some titles may contain many titles collected from different sources, for example, selecting "CIAO Iraq Special Section" will obtain list of titles on the topic. The list contains articles, PDF, and an independent task force report.

Advanced Search

Advanced search option enables user to formulate search and limit results according to his needs.
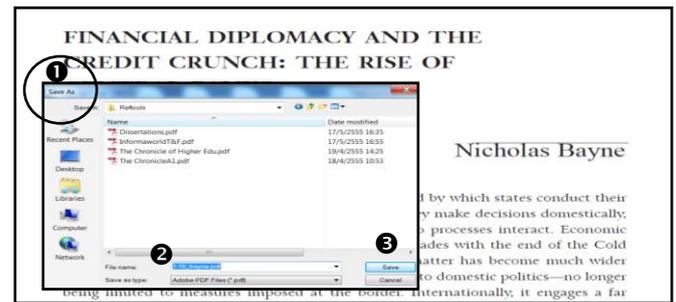

From above figure, user requests search results on ❶ "diplomacy" only in ❷ English and ❸ occur in the title of the page, and click "search".
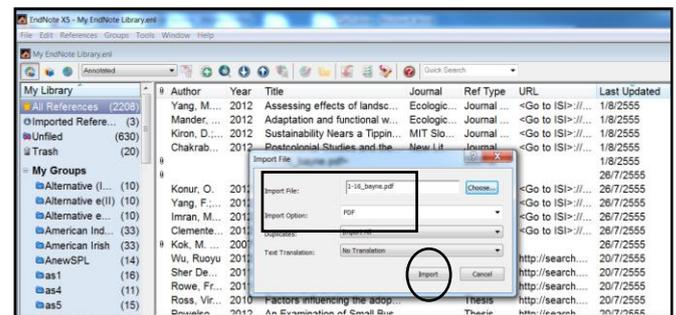

Select result(s) with PDF full text in order to download full text file, see figure above.

Download and Import PDF Full text

To download full text file, from above figure, after selecting an item with PDF, ❶ Click on file, select Save as, ❷ the .PDF file will prompt as default name, and ❸ Click Save. PDF full text file is ready for import.

To import PDF, user has to open EndNote program, at the menu bar click then on "File" and select "Import" and "File", the next screen will display as the following

Choose appropriate PDF file, Import option as "PDF", and click "Import." PDF full text file will be directly added to EndNote library.

Close CIAO

Click **X** on the right top of the screen to exit CIAO.

By Ploenchan Akvanich, Research Support Service, Chulalongkorn University. © 1st Issue August 2012.